

UNN STAFF PROFILE TEMPLATE

Personal Info

Name: OGECHUKWU OBINNA ONUOBIA
Faculty: ADMINISTRATION
Department: REGISTRY
Designation: ASSISTANT REGISTRAR
E-mail Address: obinna.onuobia@unn.edu.ng
Phone Number: +234(0)7032043667

Brief Biography

Born in Umuahia on February 18, 19... to Mr. And Mrs. Chima & Beulah Onuobia. Attended National Root Crops Research Institute Primary School Government College, Umuahia; studied Political Science at Universities of Nigeria and Ibadan where he was awarded B.Sc. and M.Sc. respectively.

Stated working with University of Nigeria in 2012 as an Administrative Officer and was been promoted Assistant Registrar in 2015.

Areas of Specialization

- University Administrator – Assistant Registrar, Council Affairs Unit, Registrar’s Department, UNN

Responsibilities

- Assistant Registrar in Council Unit
- Participates in day-to-day administration of the Council Unit
- Participates in preparation of Agenda and Working Papers for both Council and its Committee Meetings
- Clerks Council Meetings
- Prepares Draft Summary of Decisions of Council and its Committees for Registrar’s action
- Makes arrangements for meetings of Committees of Council such as Finance and General Purposes Committee, Tenders Board, Building and Site, Procurement Planning Committee etc.
- Clerking of other Ad-Hoc Committees and Sub-Committees of Council
- Assisting the Head of the Unit in handling of the affairs of all Council members as the case may be

Membership of Professional Bodies

Associate Member – Institute of Strategic Management Nigeria

Member – Association of Nigerian Universities Professional Administrators (ANUPA)

CURRICULUM VITAE

ONUOBIA, OGECHUKWU OBINNA

PERSONAL DATA:

STATE OF ORIGIN: Abia

DATE OF BIRTH: February 18, 1983

SEX: Male

NATIONALITY: Nigerian

RELIGION: Christianity

MARITAL STATUS: Married

CONTACT ADDRESS: Council Affairs,
University of Nigeria, Nsukka

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EDUCATIONAL QUALIFICATIONS WITH DATES:

M. Sc. – Political Science
University of Ibadan, Ibadan 2006

B. Sc. – Political Science
University of Nigeria, Nsukka 2006

Senior Secondary School Certificate
Government College Umuahia 2001

First School Leaving Certificate

N.R.C.R.I. Primary School, Umudike 1994

WORK EXPERIENCE:

Ondo State House of Assembly Akure, Ondo State
(Administration Section) N.Y.S.C. Attachee 2007-2008

Initiative for Care and Support of the Less Privilege
(Administrative Officer) 2009-2012

University of Nigeria, Nsukka
(Administrative Officer) 2012-to date

PROFESSIONAL QUALIFICATIONS WITH DATES:

Associate Member – Institute of Strategic Management Nigeria- 2008

HOBBIES: Photography