

# UNIVERSITY OF NIGERIA, NSUKKA

## OFFICE OF THE REGISTRAR

### MEMORANDUM

<b>To:</b> Deans of Faculty/School Directors of Institute/Centre Heads of Academic Department/ Unit	<b>From:</b> Registrar
<b>Our ref.:</b> UN/RC.205	<b>Date:</b> February 22, 2018

Subject:

#### CIRCULAR 1, 2018

#### Use of Impact Factor in the Appointment and Promotion of Academic Staff

The Governing Council of the University at its 255<sup>th</sup> Meeting held on January 11 and 12, 2018, considered the Report and Recommendations from its Appeals and Petitions Committee on the vexed matter of the Impact Regime in the Fifth Edition of the Yellow Book and noted that there was the need to modify slightly the requirements for the promotion of Academic Staff up to the rank of Senior Lecturer.

Council took this decision against the backdrop that any Academic Staff who had obtained a Ph.D. Degree should be encouraged to attain the position of Senior Lecturer before retirement. Thereafter, for positions of Reader/Professor, the candidates must show considerable evidence of scholarship, commitment, seriousness and outstanding academic prowess showcased in quality research and publications as specified in the 5<sup>th</sup> Edition of the Yellow Book.

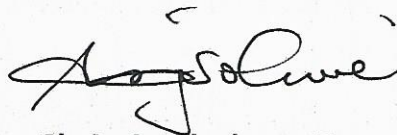
Council noted that the Yellow Book was revised only last year and should not be revised until after five years. Council however, approved as follows:

1. As an interim measure to palliate the existing requirements for appraisals and assessments of academic staff without compromising standards, the requirement for promotion of members of staff to Senior Lecturer be modified to remove the restriction posed by exclusive inclusion of the minimum number of Thompson Reuters Impact Factor Papers. Henceforth, the required number of Impact Factor publications for assessment and promotion of academic staff up to the rank of Senior Lecturer may be in **ANY** of the approved 3 indexing bodies, namely; THOMPSON REUTERS, SCIMAGO,

and SNIP. The modification will provide windows for candidate to be promoted with effect from 2017 Appraisal Year.

2. Deans of Faculty/Heads of Department should immediately issue call circular for qualified staff to apply for assessment immediately so that the entire process would be concluded before June, 2018 when the Appraisal and Assessment Committee (Academic staff) would sit again to consider Faculty Recommendations. All such Reports and Recommendations from Faculties must reach the Principal Assistant Registrar, Personnel Services not later than May 25, 2018.
3. The University Administration should in due course set up a broad based Senate Committee representing the interest of all Faculties to work out the several challenges facing departments and faculties in the University with a view to identifying and incorporating other acceptance indexing bodies peculiar to some faculties but at the same scholarly level of the already adopted indexing bodies into the Yellow Book.

Deans of Faculty and Heads of Department are please requested to comply with the above approvals as it affects them.



**Chris C. Igbokwe, Esq.**

Registrar and Secretary to Council

Cc: The Vice-Chancellor  
Deputy Vice-Chancellor (Administration)  
Deputy Vice-Chancellor (Academic)  
Deputy Vice-Chancellor (Enugu Campus)  
Provost, College of Medicine  
The Director, Academic Planning  
The Principal Assistant Registrar, Personnel Services