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**UNIVERSITY OF NIGERIA (UNEC)**

**YOUTH FRIENDLY RESOURCE CENTRE OFFICE OF VICE CHANCELLOR**

***CONTACT PERSON***

***Dr. Mrs. Ijeoma Okoronkwo, Director, Youth Friendly Resource Centre, UNEC***

**Email:** | **Tel:**08063581297

**VOLUNTEER APPLICATION FORM**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **IDENTIFICATION**(Your official name as it will indicate on the Certificate) | | | | | | | | | | | | | | | | | | | | | | | | |
| Surname First | |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
| Other Names | |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
| **ADDRESS AND GENERAL INFORMATION** | | | | | | | | | | | | | | | | | | | | | | | | |
| Department | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | | |
| Phone Number | |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
| Gender | |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
| Email (If Any) | |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
| LGA/State of Origin | |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
| Occupation (If Any) | |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
| **AREAS OF VOLUNTEERISM (Please do not select more than Two options)** | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Events/Entertainments (Usher/Protocol) | | | | | | | | | | | | | | | | | | | |  | |  | |
| 2 | Community Development Services/Sensitization/Advocacy | | | | | | | | | | | | | | | | | | | |  | |  | |
| 3 | Speaker/Facilitator (Workshop/Conference/Orientation/Seminar/Teaching/ Training) | | | | | | | | | | | | | | | | | | | |  | |  | |
| 4 | Field Enumerators/Proposal/Reporting Writing | | | | | | | | | | | | | | | | | | | |  | |  | |
| 5 | Invention/Innovation | | | | | | | | | | | | | | | | | | | |  | |  | |
| 6 | Social Media Networks | | | | | | | | | | | | | | | | | | | |  | |  | |
| 7 | Administrative/Office Assistance | | | | | | | | | | | | | | | | | | | |  | |  | |
| **CANDIDATE’S CERTIFICATION** | | | | | | | | | | | | | | | | | | | | | | | | |
| I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_agree to abide by the volunteer terms and conditions and the code of conduct of YFRC, UNEC. I will contribute positively towards the growth and development of the centre and also participate in their programmes and events.  Candidate Name:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date:**\_\_\_\_\_\_\_** | | | | | | | | | | | | | | | | | | | | | | | | |
| **FOR OFFICE USE ONLY** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of Receiver: Signature: Date:**  **Coordinator’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Sign:\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | | | | | | | | | | | | | | | | | | |

***NOTE: Please return the completed Application Form with One Passport Photograph.***

**YOUTH FRIENDLY RESOURCE CENTRE**

**UNIVERSITY OF NIGERIA, ENUGU CAMPUS**

VOLUNTEER OPPORTUNITY FOR UNN STUDENTS

Youth Friendly Centre, University of Nigeria, Enugu Campus is currently accepting applications from volunteers currently residing in Enugu Campus to fill in the following vacancies. Volunteers are encouraged to send their application in the following areas:

\*Event Management (Usher/Protocol)

\*Social Media Networks

\*Office Assistance

\*Youth/Leadership Training

\*Skills Acquisitions

\*ICT Specialist

\*Inventor/Innovator

\*Entrepreneur

\*Youth Facilitators

\*Community Development Service

\*Proposal/Business Plan Mentoring

**Profiles for Volunteers**

* Demonstrates team-work spirit
* Good Attention to Instruction
* Time Management, Organization and Coordination skills
* Deadline-Oriented, strong Internal Communications, and  Reporting Skills
* Willingness and ability to learn
* Strong inter-personal, communication, organizational and ICT skills
* Willingness to work as a team.

**Experience and Qualification**

* Undergraduate Students in any field.
* At least 0 - 3 years cognate experience.

**HOW TO APPLY**

All Application should be addressed to:

***The Director, Youth Friendly Centre, University of Nigeria, Enugu Campus***

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Applicants are required to send their application letter to the address above or before 30th of May, 2017. Orientation holds on June 23, 2016. For more enquiries, please call the following numbers: 08063581297 or 08064451455. For more details about the centre, please visit below link: [*http://www.unn.edu.ng/academics/centres/youth-friendly-resource-centre/*](http://www.unn.edu.ng/academics/centres/youth-friendly-resource-centre/)

***Signed;***

***DR. IJEOMA OKORONKWO***

*Director, Youth Friendly Resource Centre*

*UNEC*

**UNIVERSITY OF NIGERIA, ENUGU CAMPUS**

**OFFICE OF THE VICE-CHANCELLOR**

**YOUTH FRIENDLY RESOURCE CENTRE (UNEC)**

**MEMORANDUM**

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| To: *The Director, ICT/Innovation Centre*  *University of Nigeria, Nsukka*  ***OUR REF:*** *UNN/VC/YFRC/001* | From: The Director,  Youth Friendly Resource Centre  UNN, Enugu Campus  **Date:** May 5, 2017 |

**REQUEST TO PUBLISH THE CENTRE CALL FOR STUDENTS VOLUNTEER OPPORTUNITY**

I write to request for your assistance to publish the above centre Volunteers Opportunity for UNN Students in Enugu Campus on the UNN Website.

Please find attached a copy of the volunteer’s details. The softcopy is also in the CD enclosed.

Thank you for your cooperation.

Yours faithfully,

**DR. MRS IJEOMA OKORONKWO**

***Director, YFRC, Enugu Campus (UNEC)***