



Blogging Tips for UNN Community: A Manual on how to create a blog using **BLOGGER** Platform

Tips and What you need to know:

1. You **MUST** use your **UNN** email account and **NOT** Gmail. Eg. helen.okpala@unn.edu.ng
2. The blogging steps have been screen-captured with the **red arrow** serving as guide
3. The Captured screens come after the steps. Please, refer.
4. Ensure that **UNN** News forms majority of your blog content/posts
5. Blogging has many benefits which you will discover as you blog.



BLOGGING STEPS

1: Open your **browser** (Firefox, Opera, Chrome, Explorer, etc) and type: www.blogger.com in the address bar

2: Choose the **title** of your blog by Typing it in the **Title** box (field) provided. Note the Title of the blog chosen here: ***Nnamdi Azikiwe Library.*** Your blog title could be coined from your name or whatever you wish to blog about. You may choose: *Johnseduspace, NonsoInfotips, NewsunnwithChika, JoinEbuka, Vicechancellorunn, etc.*

3. Click on **‘Maybe later’**



SIGN IN

Publish your passions, your way

Create a unique and beautiful blog. It's easy and free.

CREATE YOUR BLOG



Technology News

Tuesday, 24 November

Airborne technology





- **# 4:** Choose your **blog address** by typing it in the *Blog Address* field provided. Note that if the blog address is available and not taken, you will be notified, otherwise, you keep choosing your blog address based on the blog title you provided until you succeed.
- The Blog Address chosen in the example is: ***nnamdiazikiwlibrary.blogspot.com***. Based on your name, you could choose these addresses (examples) if they aren't already taken:
- *johnseduspace.blogspot.com,*
nonsoinfotips.blogspot.com,
newsunnwithchika.blogspot.com,
joinebuka.blogspot.com,
vicechancellorunn.blogspot.com



4 Continued....

- Note that Blogger is powered by Google and the default blogspot address is **.blogspot.com**

If you wish to secure a unique/custom address for your blog, eg. www.johnseduspace.com or www.helensfood.com, you can do that later by visiting some of these hosting sites where you can purchase a custom domain:

- EasyDNS
- GoDaddy.com
- ix web hosting
- 1and1
- Aabaco Small Business from Yahoo!
- <https://www.whogohost.com/>
- No-IP, etc.



University of Nigeria

to restore the dignity of man

- # 5: Choose a theme for your blog (i. e. the design of your choice) by selecting one of the themes displayed on screen (See screen capture & arrow, respectively). As a starter, select **Simple theme** (see arrow), later you can change to other themes. Let's keep it simple!
- # 6: After selecting the theme (as highlighted), Click on **“Create Blog”**




. Note that you can use same email account to create many blogs.

7: Create A Post – To create a new post, click on the top left ‘New Post’. If you are confused about what to post, [Click here>>>](#)


New post

 Using Blogger as UNN Library Reference Desk

[View blog](#)

 Posts


All

 Stats

 Comments

 Earnings


 Campaigns

 Pages

 Layout

 Theme

 Settings

 Reading List



 Help

European Union laws require you to give European Union visitors information about cookies used on your blog. In many cases, these laws also require you to obtain consent.

As a courtesy, we have added a notice on your blog to explain Google's use of certain Blogger and Google cookies, including use of Google Analytics and AdSense cookies.

You are responsible for confirming that this notice actually works for your blog and that it is displayed. If you employ other cookies, for example by adding third-party features, this notice may not work for you. [Learn more](#) about this notice and your responsibilities.

We have enabled automatic spam detection for comments. You should occasionally check the comments in your spam inbox. [Learn more](#) about Blogger's spam detection or report issues.

 [Publish](#) [Revert to draft](#) 

There are no posts. [Create a new post](#)



What to post

1. **UNN** News and Activities! (**Very Important**)
2. Educational information and video links
3. Personal Activities related to University of Nigeria, Nsukka.
4. Departmental and Faculty activities
5. Interviews, tutorials
6. **DO NOT** post PORNOGRAPHIC Contents

8: Visit the University website: www.unn.edu.ng, Click on any news, copy the title and body and replicate in your blog post. Paste the title of the news in the blog title field, and the body in the blog document area (see screen capture).

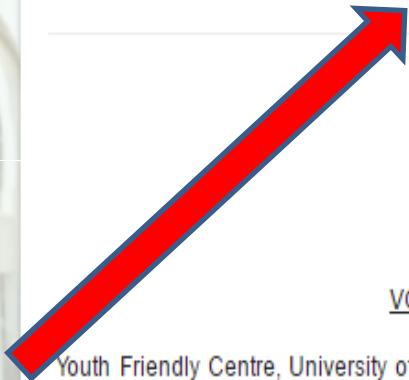
9: Create a label: A label is simply keyword. You can create labels based on the title of the post. To make the post more discoverable on the Internet. Click on **done**.

10: Schedule your post: You may wish to create a post for later (tomorrow, next week, etc). You click on '***Set time and date***', under 'schedule'. Click on **done**.



Home	Academics	Administration	Libraries	Campuses	Alumni	Students Portal	ICT Unit	Time Table	News
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Youth Friendly Resource Centre, Volunteer Opportunity For UNN Students



YOUTH FRIENDLY RESOURCE CENTRE
UNIVERSITY OF NIGERIA, ENUGU CAMPUS

VOLUNTEER OPPORTUNITY FOR UNEC STUDENTS

Youth Friendly Centre, University of Nigeria, Enugu Campus is currently accepting applications from volunteers currently residing in Enugu Campus to fill in the following vacancies. Volunteers are encouraged to send their application in the following areas:

- *Event Management (Usher/Protocol)
- *Social Media Networks
- *Office Assistance
- *Youth/Leadership Training
- *Skills Acquisitions
- *ICT Specialist

UNN News

[Special Senate Session In Honour Of Late Professor Ginigeme Mbanefo](#)

[UNN Senate Elects Their Representatives In The Governing Council](#)

[Annual Inter-House Sports Competition Of University School](#)

[UNN Host Nigerian Students Poetry Prize \(NSPP\) 2017](#)

[Result Of The Mop-Up Screening Test For Admission Into The 2016/2017 Postgraduate Programmes](#)

[Youth Friendly Resource Centre, Volunteer Opportunity For UNN Students](#)

[Advert For Admission Into Postgraduate Programmes For 2017/2018 Session](#)

[School Of Postgraduate Studies Orientation For Postgraduate Students' Admitted In 2016/2017](#)

Nnamdi Azikiwe Li... · Post Youth Friendly Resource Centre, Volunteer Opportunity For UNN Students

Posting as UNN Library Reference Desk Publish Save Preview Cancel

Compose HTML Normal **B** *I* U ABC [Link](#)

YOUTH FRIENDLY RESOURCE CENTRE
UNIVERSITY OF NIGERIA, ENUGU CAMPUS
VOLUNTEER OPPORTUNITY FOR UNEC STUDENTS

Youth Friendly Centre, University of Nigeria, Enugu Campus is currently accepting applications from volunteers currently residing in Enugu Campus to fill in the following vacancies. Volunteers are encouraged to send their application in the following areas:

- *Event Management (Usher/Protocol)
- *Social Media Networks
- *Office Assistance
- *Youth/Leadership Training
- *Skills Acquisitions
- *ICT Specialist
- *Inventor/Innovator
- *Entrepreneur
- *Youth Facilitators
- *Community Development Service
- *Proposal/Business Plan Mentoring

Profiles for Volunteers

- Demonstrates team-work spirit
- Good Attention to Instruction
- Time Management, Organization and Coordination skills
- Deadline-Oriented, strong Internal Communications, and Reporting Skills
- Willingness and ability to learn
- Strong inter-personal, communication, organizational and ICT skills
- Willingness to work as a team.

Experience and Qualification

- Undergraduate Students in any field.

Post settings

Labels

Youth Friendly Resource Centre
UNN, University of Nigeria Nsuku
UNN Students

Schedule

- Automatic
- Set date and time

22 May 2017 02:52

May 2017

M	T	W	T	F	S	S
24	25	26	27	28	29	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Time zone: Pacific Daylight Time

Done

Permalink

Location

11: To hyperlink a word or more (eg. University of Nigeria Nsukka), select the word and click on **LINK** at the top

Youth Friendly Resource Centre, Volunteer Opportunity For UNEC Students

Normal | **B** | *I* | U | ABC | | | **Link** | | | | | | | | | |

YOUTH FRIENDLY RESOURCE CENTRE
UNIVERSITY OF NIGERIA, ENUGU CAMPUS
VOLUNTEER OPPORTUNITY FOR UNEC STUDENTS

Youth Friendly Centre, University of Nigeria, Enugu Campus is currently accepting applications from volunteers currently residing in Enugu Campus to fill in the following vacancies. Volunteers are encouraged to send their application in the

...As the dialog box opens, type in the web *address box*, the web address you wish to link (eg. <http://www.unn.edu.ng>)
...Click Ok.

Edit Link

Text to display: UNIVERSITY OF NIGERIA

Link to: Which URL should this link go to?

Web address

Email address [Test this link](#)

Not sure what to put in the box? First, find the page on the web that you want to link to. (A search engine might be useful.) Then, copy the web address from the box in your browser's address bar and paste it into the box above.

Open this link in a new window
 Add 'rel=nofollow' attribute ([Learn more](#))

OK Cancel

Other Things you can do when posting

- You can insert **image, video** (See the icons provided on top)
- You can change the text fonts, italicize, underline and change the text style. You can also format the text to left, centre, right, justify.

YOUTH FRIENDLY RESOURCE CENTRE VOLUNTEER OPPORTUNITY FOR UNEC STUDENTS

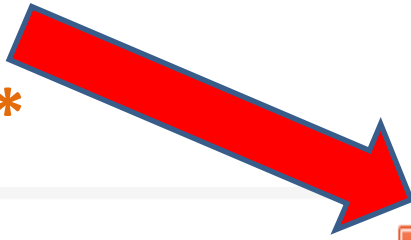
Normal **B** *I* U ABC | | | [Link](#) |

YOUTH FRIENDLY RESOURCE CENTRE
UNIVERSITY OF NIGERIA, ENUGU CAMPUS
VOLUNTEER OPPORTUNITY FOR UNEC STUDENTS

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- **# 12:** After formatting and linking, click on **Publish**, to make your post and have it appear online. You can save to publish later.
- **# 13:** Click on **View Blog**, to view your first post and your blog appearance.

****This is the second post on this blog****



Special Senate Session In Honour Of Late Professor Ginigeme Mbanefo

Posting as UNN Library Reference Desk

Publish

Saving...

Normal **B** *I* U ABC

Post settings



The Vice Chancellor, Prof. B.C. Ozumba receiving the body of the late VC, Prof. Mbanefo. For more details click: www.unn-pro.blogspot.com.ng

Labels

Schedule

Permalink

Location

Options

Nnamdi Azikiwe Library

Monday, 22 May 2017

Special Senate Session In Honour Of Late Professor Ginigeme Mbanefo



The Vice Chancellor, Prof. B.C. Ozumba receiving the body of the late VC, Prof. Mbanefo. For more details click: www.unn-pro.blogspot.com.ng

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UNN Library Reference Desk

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▼ 2017 (2)

▼ May (2)

[Special Senate Session In Honour Of Late Professor...](#)

[Youth Friendly Resource Centre, Volunteer Opportuni...](#)



Posted by UNN Library Reference Desk at 03:37

No comments:



14: Share your post

- The last step is to **share** your post on Facebook, Twitter, Google+ and other social media sites. You can also re-blog (i. e., posting on other blogs)
- Share on your Facebook timeline, Page, Group (s), etc.
- **SEE NEXT SLIDE**

Nnamdi Azikiwe Library



Monday, 22 May 2017

Special Senate Session In Honour Of Late Professor Ginigeme Mbanefo




The Vice Chancellor, Prof. B.C. Ozumba receiving the body of the late VC, Prof. Mbanefo. For more details click: www.unn-pro.blogspot.com.ng

Posted by UNN Library Reference Desk at 03:37 No comments:

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Youth Friendly Resource Centre, Volunteer Opportunity
For UNN Students

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Helen Nneka Eke-Okpala

Say something about this...

Special Senate Session In Honour Of Late Professor Ginigeme Mbanefo ✓

The Vice Chancellor, Prof. B.C. Ozumba receiving the body of the late VC, Prof. Mbanefo. For more details click: www.unn-pro.blogspot.co ? ..

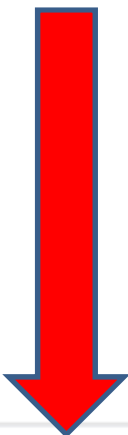
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Posted by UNN Library Reference Desk at 03:37 No comments:

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Sharing your blog post on Facebook

Facebook interface showing a post from 'Unn Senate Ceremoni...'. The post features a photo of the Vice Chancellor, Prof. B.C. Ozumba, receiving the body of the late VC, Prof. Mbanefo. The text of the post reads: 'Special Senate Session In Honour Of Late Professor Ginigeme Mbanefo'. Below the photo, it says: 'The Vice Chancellor, Prof. B.C. Ozumba receiving the body of the late VC, Prof. Mbanefo. For more details click: www.unn-pro.blogspot.co...'. The source is listed as 'NNAMDIAZIKIWELIBRARY.BLOGSPOT.COM'. The post has 'Like', 'Comment', and 'Share' buttons. A comment box is visible at the bottom with the text 'Write a comment...' and icons for emojis, photos, and stickers.

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Unn

Unn Senate Ceremoni...

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The Vice Chancellor, Prof. B.C. Ozumba receiving the body of the late VC, Prof. Mbanefo. For more details click: www.unn-pro.blogspot.co...

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Share a link with your followers


[Nnamdi Azikiwe Library: Special Senate Session In Honour Of Late Professor...
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spref=tw](http://nnamdiazikiwelibrary.blogspot.com/2017/05/special-senate-session-in-honour-of.html?spref=tw)

Nnamdi Azikiwe Libra

**Sharing your blog post on
Twitter and Google Plus**


Monday, 22 May 2017

Special Se
Ginigeme M



You publicly recommended this as Library UNN.

Add a comment...



Special Senate Session In Honour Of Late Professor Ginigeme Mbanefo
nnamdiazikiwelibrary.blogspot.be

Public + Add more people

Share

Posted by UNN Libra

M t f p G+1 You +1'd this

- **Note** that blog posts are chronologically arranged in a reversed order. And so, older posts will be replaced by newest posts.
- **Congratulations** and welcome to the world of blogging!



University of Nigeria
to restore the dignity of man

- **YOU CAN EXPLORE ON YOUR OWN!**

HAPPY BLOGGING!

...You can refer to these blogs:

1. www.libraryunn.blogspot.com
2. www.unn-pro.blogspot.com.ng
3. <http://unn-edu.info>