**HOW TO GET STUDENTS ID CARD**

*To get ID card, the student must have paid school fees and cleared by the Faculty officer*

**Procedure:**

1. Go to M.I.S Unit (Tenece Office) for biometric capturing.
2. A temporal ID card will be issued to you, pending when the permanent ID card will be ready.
3. You will be contacted through SMS when the card is ready
4. Go to ICT building (Access Bank Building) with your temporal ID card to enable you collect the permanent ID card.