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**OFFICE OF THE VICE CHANCELLOR**

**UNIVERSITY OF NIGERIA,**

**NSUKKA**

Obtain the:

**ESEFA / SAP UA ‘ES Fundamentals with SAP’ Proficiency Certificate through attending short course on SAP University Alliances (SAP UA) and the ESEFA programme.**

**Date:** 27th February - 3rd March 2017. Exam will be administered on 10th March, 2017

**Venue:** Facultyof Business Administration, University of Nigeria, Enugu Campus

**Cost:** N60, 000 (includes: course manual, exam, ESEFA / SAP UA Certificate)

**Requirements for course enrolment:** You need to be currently registered as a student at a recognized tertiary institution or have graduated within the last 3 months.

**Course content:** This course provides a general overview of Enterprise Systems (ES) also commonly known as ERP Systems. The training will be conducted using SAP ERP software which is the world’s most widely used ERP System. After completing the course you should have a good understanding of a typical ERP system data architecture and how it supports business process automation and reporting. The course covers basic ERP concepts, SAP System Navigation as well as execution of three commonly used business processes namely Procure-to-Pay (Purchasing), Sales-to-Cash (Selling) and Inventory Management. The course is concluded with an ES Fundamentals qualification exam.

**Course delivery:** The course structure consists of approximately 13 hours of classroom lectures and discussion and 10 hours of workshops/tutorials on the actual SAP ERP system. The duration of the course is envisaged to be from 9h00 to 17h00 for 4 days, the fifth day is used for revision with the 2 hour MCQ (Multiple Choice Question) examination being written in the afternoon.

**Certification:** Students that successfully complete the qualifying examination will receive an ESEFA / SAP UA ‘ES Fundamentals with SAP’ Proficiency Certificate.

**Booking:** Please contact Mrs Ogechi on 08066580163 or at [ogechi.shadamoro@unn.edu.ng](mailto:ogechi.shadamoro@unn.edu.ng) or Ima on 08037362415 at ima.nnam@unn.edu.ng before 24th February 2017 to secure your place as seats are limited.

**Payment:** Payments can be made from 4th February 2017 and full payment is due by 24th February 2017. Proof of payment to be sent to the above email addresses: (bookings confirmed on receipt of payment confirmation).

**Please generate Remita Retrieval Reference from our UNN portal and pay at any Bank.**

**Visit www.esefa.ac.za for more information on ESEFA.**

**Signed:**

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**Prof. Geraldine E. Ugwuonah**

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