**UNIVERSITY OF NIGERIA, NSUKKA**

**SENIOR STAFF HOUSING COMMITTEE**

Recent coloured passport photograph

Clip, don’t staple or gum

[Write your file number at the back]

**COMPUTER DATA INPUT FORM, (NSUKKA CAMPUS)**

**Bio data**

1. Staff File No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Sex: Male ( ) Female ( ) Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Day Month Year

4a. Nationality: Nigerian ( ) Non-Nigerian (state country) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4b. For Nigerians: State of Origin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ L.G.A.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Town\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. (a) Marital Status: Married ( ) Single ( ) (b) Name of Spouse \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Name of children less than 25 years of age [First and Middle names only (do not repeat surname if same with yours)]

|  |  |  |  |
| --- | --- | --- | --- |
| 1 |  | 5 |  |
| 2 |  | 6 |  |
| 3 |  | 7 |  |
| 4 |  | 8 |  |

7. Personal Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Religious/Spiritual Affiliation: [Anglican( )]; [Apostolic( )]; [Assembly of God( )]; [Baptist( )]; [Catholic( )]; [Cherubim & Seraphim( )]; [Eckankar( )]; [Four Square( )]; [Grail message( )]; [Methodist( )]; [Muslim( )]; [Presbyterian( )]; [Redeemed( )]; [Rosicrucian( )]; [Sabbath( )]; [Seven Day Adventist( )]; [Traditional Religion( )]; [Winners( )]; [Others (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_]

**Employment Data**

9. Date of Employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 10. Dept/Unit/Faculty/Institute\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Day Month Year

11. Academic Department (If applicable)\_\_\_\_\_\_\_ 12. Staff Category: Teaching ( ) Non-teaching ( )

13. Rank on Appointment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. (a) Current Post/Rank\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (b) Salary Grade Level\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (c) Date promoted to current rank/post\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. Length of Service \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. Responsibility positions held: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. University Community Services (Faculty representative, special project, etc)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

18. Do you officially work on campus between 4pm-6am: Yes ( ) No ( )

19. Current Accommodation Type: On-campus ( ) Off-campus ( )

20. **On-Campus Residence**

(a) House Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (b) House Type \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Zone / quarters (e.g. Odim, Eze-opi) (e.g 3 Bedroom bungalow with a study)

 (c) House No. \_\_\_\_\_ (d) No. of Boys Quarter \_\_\_\_\_\_\_\_ (e) Date moved into \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

21. **Off-Campus Residence**

 (a) Residential Location (Tick your off-campus zone of residence in the box below

 (b) Your Residential Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (c) Name of Landlord \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (e.g No. 8 Akulue St. Onuiyi)

|  |  |  |  |
| --- | --- | --- | --- |
| **Zone** | **Tick** | **Zone** | **Tick** |
| Aku Road |  | Odenigwe |  |
| Alor-Ulor |  | Odim Gate/Ajuona |  |
| Barracks |  | Ofulonu |  |
| Enugu Road |  | Ogige Market Area |  |
| Green House |  | Onuiyi |  |
| Hill Top |  | Ugwunkwo |  |
| Ibagwa Road |  | Ugwuoye |  |
| New Anglican Road |  | University Road |  |
| Obollo Road/Obukpa |  |  |  |
| Odenigbo |  |  |  |

Signature of Staff \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature & Stamp of Head of Department/Unit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Certification by the Deputy Registrar, Personnel Services Unit \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Official Use only**

Total Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Chairman, Senior Staff Housing Committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_