

UNN STAFF PROFILE TEMPLATE

Personal Info

Name: CHARLES OGEMDI EBIZIE
Faculty: ADMINISTRATION
Department: REGISTRY
Designation: DEPUTY REGISTRAR
E-mail Address: charles.ebizie@unn.edu.ng
Phone Number: +234(0)8064623889

Brief Biography

Sir Ebizie hails from Umuozu, Isi-Ala Mbano, Imo State. He was born on 3rd March, 1962. He had his primary and post primary Education at Imo State while his Tertiary Education was all in the University of Nigeria, Nsukka. Sir Ebizie is happily married to Lady Lizzy Nkechi Ebizie (Nee Ogbodo). The marriage is blessed with six lovely children.

Areas of Specialization

Psychologist – With bias in behaviour Modification
Educationist – With bias in Guidance and Counselling
University Administrator – Deputy Registrar, Council Affairs Unit, Registrar's Department, UNN

Responsibilities

- Deputy Registrar in charge of Council Unit
- Officer in charge of day-to-day administration of the Council Unit
- Makes arrangement for Council meetings
- Preparation of Agenda and Working Papers for both Council and its Committee Meetings
- Clerks Council Meetings
- Prepares Draft Summary of Decisions of Council and its Committees for Registrar's action
- Makes arrangements for meetings of Committees of Council such as Finance and General Purposes Committee, Tenders Board, Building and Site, Procurement Planning Committee etc.
- Clerking of other Ad-Hoc Committees and Sub-Committees of Council
- Taking care of the Pro-Chancellor and Chairman of Council's upkeep, correspondences etc
- Handling of the affairs of all Council members as the case may be

Membership of Professional Bodies

- Member, Nigerian Association of Psychologists (MNAP)
- Member, Counselling Association of Nigeria (MCAN)
- Member, Association of Nigeria University Professional Administrators (ANUPA)
- Member, Institute of Professional Administrators and Managers of Nigeria (IPAMN)
- Fellow, Institute of Industrial Administrator of Nigeria (FIIA)

CURRICULUM VITAE

NAMES: Charles Ogemdi Ebizie
DATE & PLACE OF BIRTH: March 03, 1962, Umuozu
LOCAL GOVERNMENT OF ORIGIN: Mbano
STATE OF ORIGIN: Imo
NATIONALITY: Nigerian
RELIGION: Christianity
PERMANENT HOME ADDRESS: St. Peter Anglican Church, Umuozu
CURRENT POST ADDRESS: Council Affairs Unit, Registrar's Department, UNN
MARITAL STATUS: Married with six (6) children

INSTITUTIONS ATTENDED

University of Nigeria, Nsukka

University of Nigeria, Nsukka

University of Nigeria, Nsukka

Ibene High School, Ibene

Computer Literacy and ICT Skills

QUALIFICATION OBTAINED WITH DATE

M.ED (Guidance & Counselling) – 1987

PGDE – 1985

B.Sc. (Hons) Psychology – 1983

WASC – 1979

PROFESSIONAL QUALIFICATIONS

Member, Nigerian Association of Psychologists - 1983

Member, Counselling Association of Nigeria - 1987

PRESENT EMPLOYMENT/POSITION/WORK SCHEDULE

University of Nigeria, Nsukka Deputy Registrar

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